APPLICATION FOR STUDENT ENROLMENT

SECTION 3

ENROLMENT CONTRACT

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<tr>
<th>STUDENT NAME:</th>
<th>YEAR OF ENTRY</th>
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<th>YEAR LEVEL</th>
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<th>DAY OR BOARDING</th>
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The Parties to this Contract of Enrolment are the:

(Please print full name)

Mother/Guardian/Carer,

(Father/Guardian/Carer)

and the school/college as represented by the Principal.

In the event that the school/college makes an offer of a place at the school to the student as named above then

I/we, the undersigned, being the parents/legal guardians of the above-named student will accept the offer of a place in the class and year of entry, as indicated above.

I/we accept the following conditions upon which the offer is made:

1. I/we seek a Catholic education for our son/daughter and I/we support the Christian values of the school, the Religious Education and other school initiatives that actively espouse and promote Christian values. I/we understand that while my/our child is a student at the school, he/she is expected to take part in and support these faith activities and respect the religious principles and practices of the school, and that failure to do so could lead to cancellation of enrolment.

2. I/we accept that our son/daughter is admitted to the school on the condition that he/she will abide by the school rules, codes of behaviour and policies, including those regarding curriculum, discipline, dress, conduct and well being and that I/we will support these reasonable school expectations and policies in the interest of the wellbeing of the whole school community.

3. In this support, I/we will keep the school indemnified against any loss or damage caused by any failure of my/our son/daughter to observe the school rules, codes of behaviour and policies.

4. I/we accept that during the time the student attends the school he/she will live in the care and control of at least one of the above named enrolling parties to this contract. Should there be any change in this regard the continuation of enrolment of the student will be conditional upon a written addendum to the enrolment form attesting to the responsibilities undertaken by the head of the household in which the student is to reside and acceptance of the arrangement by the Principal.

5. I/we agree to work in partnership with the school in the best interests of our son/daughter and all other students.

6. I/we acknowledge the educational expertise of the school/college and will support its educational initiatives for my/our son/daughter.

7. I/we agree that the school/college and Catholic Education rules, codes of behaviour and policies may be altered or added to at any time, using due process.

8. If the student is to cease his/her enrolment, I/we will give written notice of the proposed change at the earliest opportunity.

9. I/we understand that non-payment of school fees and levies and failure to enter into a negotiated payment agreement with the Principal will most likely result in cancellation of enrolment.
APPLICATION FOR STUDENT ENROLMENT

10. I/we will contact the school promptly if there is any change proposed concerning fee-paying arrangements or concern that I/we may not be able to pay the fees as contracted. I/we agree to make further arrangements acceptable to the school on how any resulting debt will be paid.

11. I/we acknowledge that, unless otherwise agreed in writing, as parent/parents/guardian/guardians/career/careers, I/we are and will remain jointly and individually liable for the payment of fees and levies. Should any fees or levies not be paid by the due date and no further arrangements/adjustments are made for payment then the school may take legal action to recover outstanding fees and levies.

12. In the event of any medical or other emergency arising in which the school considers it impossible or impracticable to communicate with the undersigned parents/guardians/careers, I/we accept and give consent that the school shall take all reasonable care of my/our son/daughter but will not be responsible for the costs of any medical or dental treatment or provided to my/our son/daughter in such event nor will it be responsible directly or indirectly for any act or omission of any medical or dental practitioner or medical officer attending or treating my/our son/daughter including attention provided at the School Sick Bay.

13. This consent (refer paragraph 13) which I/we have given is valid at all times while the student is in the custody of the school, including but not limited to, such times as the student is on campus, is present at school camps or is attending or participating in a work experience program including structured work placements, traineeships or apprenticeships, excursions or functions.

14. In this contract, the expression "Principal" includes any person from time to time acting, delegated or nominated as Principal or other staff members for the time being carrying out the duties or exercising the authority of the Principal.

15. The Principal, or delegate/nominee, has authority to apply whatever disciplinary measures are appropriate or necessary in relation to the conduct of my/our son/daughter, both inside the school and at outside school related events. This includes behaviour whether inside or outside the school that might bring the good name of the school into disrepute and may include the decision to suspend/exclude/expel the student for any cause judged to be sufficient. The law and the Student Protection Policy require the school to contact State Authorities in cases of suspected harm or sexual abuse to students.

16. The school does not insure my/our son/daughter's property of any description. (e.g. mobile phones, computers etc).

17. This contract will be binding and remain in force for the duration of my/our son/daughter's enrolment at the school/college. It will remain binding for matters relating to the collection of outstanding fees and the collection of school owned resources beyond the term of enrolment.

18. I/we will use my/our best endeavours to ensure the student will not be absent from the school without leave of absence, and that term dates as advertised will be adhered to.

19. Students absent without leave being granted may forfeit credit for assessments missed during their absence.

**Consents**

20. I/we consent to the student participating in all regular Category A (short duration and day) activities e.g. Curricular, sporting and extra-curricular activities conducted with the approval of the Principal, including day trips, excursions and functions. If the/she is unable to participate I/we will contact the school.

21. I/we consent to the student travelling on school and/or public transport to participate in all regular Category A (short duration and day) activities e.g. curricular, sporting and extra-curricular activities conducted with the approval of the Principal, including day trips, excursions and functions.

22. I/we accept that this consent lasts for the period the student is at the school and that, apart from being given notice of the activity, no further consent may be sought for Category A activities.

For extended activities/occasions (Category B) where, in the reasonable opinion of the teacher in charge, specific consent is required and that additional consent will be sought from the parents/guardians.

Examples of such Category B activities include:

- Overnight activities
- Activities involving long distance or extensive travel
- Activities which may have higher than average inherent risk, e.g. camps.

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23. I/we authorise my child's school to take (or authorise others to take) and use photographs, video or sound recordings of my child and any other reproductions or adaptations of my child's likeness ("the material"), either in full or part, in conjunction with any wording or drawings. I/we understand this material will be used for the purposes of advertising, promotion, media publicity, publication, display of my child's school and/or for any other Rockhampton Catholic Education or Queensland Catholic Education Commission purpose in whole or in part. I/we understand that this consent form is not required for and does not apply to class photos and school team photos which may be used in the school magazine and that any objection I have to these internal publications must be specifically made to the school. I/we understand that I/we or my child does not have any interest in the copyright to the material nor shall we receive any payment.

YES ☐ NO ☐

24. I/we authorise my child's school to take and use photographs, video or sound recordings of my child and any other reproductions or adaptations of my child's likeness ("the material"), either in full or part, in conjunction with any wording or drawings. I/we understand this material will be used for the purposes of advertising, promotion as school web page usage of my child's school and/or for any other Rockhampton Catholic Education or Queensland Catholic Education Commission purpose in whole or in part.

YES ☐ NO ☐

25. I/we consent to the school sharing my/our personal information (limited to name, address, telephone numbers, occupation) to its associated supporting groups (e.g. Parents & Friends' Association, Parents Network and sporting and cultural support groups), and my son/daughter's details to the – School Past Pupils' Association when he/she leaves the school, if applicable.

YES ☐ NO ☐

26. I/we have made full and frank disclosure of all information requested by the school in the Enrolment Application Form and are aware of our continuing obligations to keep the school informed of any changes which may affect the applicant's wellbeing or progress at the school.

_________________________________________  ______________________________________  ___
Mother/Guardian/Carer  Signature  Date

Please print in full

_________________________________________  ______________________________________  ___
Father/Guardian/Carer  Signature  Date

Please print in full

_________________________________________  ______________________________________  ___
Student  Signature  Date
(Only if an independent enrolment)

Please print in full

_________________________________________  ______________________________________  ___
Principal  Signature  Date

Please print in full

(N.B. Parents/Guardians or Agents signing on behalf of International Students agree that they understand the School Fees Refund Policy)